

## As Per NEP 2020

# University of Mumbai



<b>Syllabus for Basket of <b>OE</b></b>	
<b>Board of Studies in Commerce</b>	
<b>UG First Year Programme</b>	
<b>Semester</b>	<b>II</b>
<b>Title of Paper</b>	<b>Credits 2</b>
<b>I) Principles and Practices of Management</b>	
<b>From the Academic Year</b>	<b>2024-25</b>

Sr. No.	Heading	Particulars
1	<b>Description the course :</b> <b>Including but Not limited to :</b>	Introduction, relevance, Usefulness, Application, interest, connection with other courses, demand in the industry, job prospects etc.
2	<b>Vertical :</b>	Open Elective
3	<b>Type :</b>	Theory
4	<b>Credit:</b>	2 credits
5	<b>Hours Allotted :</b>	30 Hours
6	<b>Marks Allotted:</b>	50 Marks

**Semester II**  
**Open Electives**

**PRINCIPLES AND PRACTICES OF MANAGEMENT**

<b>PROGRAM</b>	<b>B.COM</b>
<b>SEMESTER</b>	<b>II</b>
<b>COURSE TITLE</b>	<b>PRINCIPLES AND PRACTICES OF MANAGEMENT</b>
<b>VERTICLE /CATEGORY</b>	<b>Open Electives</b>
<b>COURSE LEVEL</b>	<b>4.5</b>
<b>COURSE CODE</b>	
<b>COURSE CREDIT</b>	<b>2</b>
<b>HOURS PER WEEK THEORY</b>	<b>2</b>
<b>HOURS PER WEEK PRACTICAL/TUTORIAL</b>	<b>NA</b>

<b>COURSE DESCRIPTION</b>
The course focus on making the learners understand the principles and practices of management. It also includes the basic functions of management that is planning & decision making.
<b>COURSE OUTCOME</b>
CO 1: The learner will understand concept of management
CO 2: The learner will Management functions

<b>ORGANISATION OF THE COURSE</b>		
UNIT NO	COURSE UNITS AT A GLANCE	TOTAL HOURS
1	Introduction To Management	15
4	Planning & Decision Making	15
TOTAL HOURS		30

## COURSE DESIGN

### Unit 1: Introduction to Management

- **Management** -Concept, Nature, Functions, Managerial Skills & Competencies, Evolution of Management Thoughts- Classical Approach: Scientific Management-F.W. Taylor's Contribution, Classical Organisation Theory: Henri Fayol's Principles, Neo Classical: Human Relations Approach experiments Elton Mayo's Hawthorne experiments
- **Modern Management Approach**-Peter Drucker's Dimensions of Management, Indian Management Thoughts: Origin & Significance of Indian Ethos to Management

PEDAGOGICAL APPROACH: Lecture Method. Case studies, assignment

### Unit 2: Planning & Decision Making

- **Planning**- Concept, Steps, Importance, Components, Coordination, Importance
- **M.B.O** Process Advantages, Management By Exception Advantages, Management Information System- Concept, Components **Decision Making** Techniques, Essentials of a Sound Decision Making, Impact of Technology on Decision Making.

PEDAGOGICAL APPROACH: Lecture Method. Case studies

### REFERENCES:-

1. Management Today Principles & Practice- Gene Burton, Manab Thakur, Tata McGraw Hill, Publishing Co.Ltd.
2. Management – James A.F.Stoner, Prentice Hall, Inc .U.S.A.
3. Management : Global Prospective –Heinz Weihrich & Harold Koontz, Tata McGraw- Hill, Publishing Co.Ltd.
4. Essential of Database Management Systems -Alexis Leon ,Mathews Leon Vijay Nicole, Imprints Pvt Ltd.
5. Principles of Management- T.Ramasamy.
6. Principles and Practices of Management- L.M. Prasad.
7. Essentials of Management – KOONTZ AND O'DONNELL
8. Principles of Management – SHERLEKAR S. A
9. Principles and Practice of Management by L M Prasad

**Total 50 Marks: with 2 Credits  
30 Marks External and 20 Marks Internal**

**30 Marks External**

30 DURATION: 1 Hour

MARKS:

**Any 2 out of 3**

- |                           |            |
|---------------------------|------------|
| Q. 1 Answer the following | (15 Marks) |
| a.                        |            |
| b.                        |            |
|                           |            |
| Q. 2 Answer the following | (15 Marks) |
| a.                        |            |
| b.                        |            |
|                           |            |
| Q. 3 Answer the following | (15 Marks) |
| a.                        |            |
| b.                        |            |
- 

**20 Marks Internal**

- |                     |            |
|---------------------|------------|
| 1) Class Test       | (05 Marks) |
| 2) Assignment       | (05 Marks) |
| 3) Presentation     | (05 Marks) |
| 4) Group Discussion | (05 Marks) |
| 5) Quiz             | (05 Marks) |
| 6) Case Study       | (05 Marks) |

**Note: 1) Any Four out of the above can be taken for the internal Assessment.**

**2) The internal Assessment shall be conducted throughout the Semester.**

**Sign of the BOS  
Chairperson  
Prof. Dr. Kishori Bhagat  
BOS in Commerce**

**Sign of the  
Offg. Associate Dean  
Dr. Ravikant  
Balkrishna Sangurde  
Faculty of Commerce &  
Management**

**Sign of the  
Offg. Associate Dean  
Prof. Dr. Kishori  
Bhagat  
Faculty of Commerce &  
Management**

**Sign of the  
Offg. Dean  
Prof. Kavita Laghate  
Faculty of Commerce  
& Management**

