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PUNE VIDYARTHI GRIHA'S

# COLLEGE OF SCIENCE & TECHNOLOGY

Affiliated to University of Mumbai (College Code : 866)

CTS No : 218, Br. Nath Pai Nagar, Ghatkopar (East), Mumbai - 400 077 Tel. : 022-2506 9118

Email: pvgcst@yahoo.com • Website: www.pvgcst.in

Ref: PVG/CST/IQAC/2022/58234

Date: 22/08/22



## Internal Quality Assurance Committee (IQAC)

Academic Year 2022-23

To create quality, to maintain quality, to enhance quality in all spheres – that is the task of the IQAC or the Internal Quality Assurance Cell of the college. The IQAC is the central quality-monitoring body of the institution. It functions under the Chairmanship of the Principal and comprises senior faculty members, representative from the local community and a student representative. Its aim is to develop and maintain a system to promote academic and administrative excellence.

- It defines the short-term and long-term objectives of the institution.
- It creates a benchmark for quality-enhancement measures.
- It devises a work plan to achieve objectives.
- It monitors and coordinates the execution.

The IQAC functions with the belief that excellence and quality are not one-time goals but continuous processes. To this end, the IQAC meets on a regular basis. New programs, up gradation of infrastructure and increasing the effective functioning of all systems are some of the major concerns of the IQAC.





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Following members are appointed Internal Quality Assurance Cell (IQAC) committee for the academic year 2022-23.

Sr. No	Category	Name of Members	Designation
1	Chairperson	Dr. Ajay Kumar Pathak	I/C Principal
2	Senior Administrative Officers	Mrs. Meena Patel (Teaching) Miss. Divya Patel (Teaching) Mr. Gaurav Singh (Teaching) Mr. Surat Kahar (Teaching) Mrs. Swati Shingate (Teaching)	Assistant Professor Assistant Professor Assistant Professor Assistant Professor Assistant Professor
3	Management Representative	Shri. R. V. Borhade	Director Pune Vidyarthi Griha
4	Nominees Team Local Society Student and Alumni	Mr. Rushal Patki	Alumni
5	Nominees team employers / Industrialist / Stakeholders	Shri. T. R. Daundkar	Internal Auditor
6	Invitee (Education Background)	Dr. B. G. Kulkarni	Retired Director The Institute of Science, Mumbai
7	Co-Ordinator IQAC	Dr. Yugandhara More	Assistant Professor

*Ajith*  
Principal  
I/C Principal  
Pune Vidyarthi Griha's  
College of Science & Technology





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## Minutes of the meeting which was held on 22<sup>nd</sup> May, 2023

IQAC Meeting was held on 22<sup>nd</sup> May, 2023 at 1.30 PM in the trust office.

Following members were present:

Sr. No	Category	Name of Member	Designation
1	Chairperson	Dr. Ajay Kumar Pathak	I/C Principal
2	Teaching Staff	Mrs. Meena Patel Mr. Surat Kahar Ms. Sita Nadar Mrs. Swati Shingate	Assistant Professor Assistant Professor Assistant Professor Assistant Professor
3	Management Representative	Shri. R. V. Borhade	Director Pune Vidyarthi Griha
4	Nominees Team Local Society Student and Alumni	Mr. Bhavik Hingu	Alumni
5	Nominees team employers / Industrialist / Stakeholders	Shri. T. R. Daundkar	Internal Auditor
6	Invitee (Education Background)	Dr. B. G. Kulkarni	Retired Director The Institute of Science, Mumbai
7	Co- Ordinator IQAC	Dr. Yugandhara More	Assistant Professor





### Minutes for the meeting:

**Point 1:** To give approval of minutes of last meeting of IQAC, which was conducted on 08<sup>th</sup> April, 2022.

**Resolution:** The meeting commenced with the confirmation of minutes of the last IQAC meeting, held on 22nd April, 2022. The minutes of meeting were read by Dr. Yugandhara More and approved by all members.

**Point 2:** Introduction of new committee members

**Resolution:** Dr. Ajay Kumar Pathak introduced and welcomed to all committee members of IQAC.

**Point 3:** Discussion & planning for NAAC

**Resolution:** The IQAC coordinator, Dr. Yugandhara More, has provided the committee with an update on the college's NAAC status. She reported that the Institutional Information for Quality Assessment (IIQA) was submitted on March 27<sup>th</sup>, 2023 and we received an e-mail from admin NAAC, saying "your IIQA has been accepted for submission of Self Study Report (SSR)". NAAC accepts only online submissions of the SSR. The institution shall submit the SSR by logging on to their portal.

The online SSR has to be submitted within 45 days from the date of acceptance of IIQA, that is 19<sup>th</sup> May, 2023. Kindly note that, the data for Students Satisfaction Survey & Data Templates for the respective metrics are mandatory for the submission of SSR.

Dr. Ajay Kumar Pathak instructed all criteria heads to aim for submitting the SSR online by June 25<sup>th</sup>, 2023, since the final submission deadline is set for July 2<sup>nd</sup>, 2023.

*AJ/K*

**I/C Principal:**  
Pune Vidyarthi Griha's  
College of Science & Technology

**DIRECTOR**  
**PUNE VIDYARTHI GRIHA**

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**Point 4:** Planning for the academic year 2023-24

**Resolution :** Dr. Ajay Kumar Pathak accepted the number of faculties are less in number, and need to be appoint more teachers for the coming academic year 2023-24.

Mr. T. R. Daundkar suggested to advertise the requirement of teachers in Loksatta and Times of India newspapers and appoint more number of teachers than the required.

**Point 5:** Suggestions by Members

**Resolution:** Dr. B.G. Kulkarni, our respected mentor, advised each member to diligently commence their preparations for the online submission of the Self Study Report (SSR). He provided comprehensive guidance to each criteria head, offering detailed instructions on an individual basis.

**Point 6:** Any other subject with permission of the Chairman

**Resolution:** Dr. B. G. Kulkarni, our esteemed mentor, emphasized the importance of creating a well-structured timetable and ensuring the timely appointment of teachers to facilitate lectures and practical sessions in accordance with the guidelines set forth by the University of Mumbai. This includes maintaining an appropriate workload for our teaching staff.

The meeting was adjourned by vote of thanks by Asst. Prof. Mrs. Meena Patel.

*Arundha*  
I/C Principal  
Pune Vidyarthi Griha's  
College of Science & Technology

DIRECTOR  
PUNE VIDYARTHI GRIHA  
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