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PUNE VIDYARTHI GRIHA'S

COLLEGE OF SCIENCE & TECHNOLOGY

Affiliated to University of Mumbai (College Code : 866)

CTS No : 218, Br. Nath Pal Nagar, Ghatkopar (East), Mumbai - 400 077 Tel. : 022-2506 9118
Email: pvgcst@yahoo.com • Website: www.pvgcst.in



Ref: PVG/CST/IQAC/2019/ 29B/A

Date: 29/06/19

Internal Quality Assurance Committee (IQAC)

Academic Year 2019-20

To create quality, to maintain quality, to enhance quality in all spheres – that is the task of the IQAC or the Internal Quality Assurance Cell of the college. The IQAC is the central quality-monitoring body of the institution. It functions under the Chairmanship of the Principal and comprises senior faculty members, representative from the local community and a student representative. Its aim is to develop and maintain a system to promote academic and administrative excellence.

- It defines the short-term and long-term objectives of the institution.
- It creates a benchmark for quality-enhancement measures.
- It devises a work plan to achieve objectives.
- It monitors and coordinates the execution.

The IQAC functions with the belief that excellence and quality are not one-time goals but continuous processes. To this end, the IQAC meets on a regular basis. New programs, up gradation of infrastructure and increasing the effective functioning of all systems are some of the major concerns of the IQAC.



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Following members are appointed Internal Quality Assurance Cell (IQAC) committee for the academic year 2019-20.

Sr. No	Category	Name of Member	Designation
1	Chairperson	Dr. Ajay Kumar Pathak	I/C Principal
2	Senior Administrative Officers	Mrs. Meena Patel (Teaching) Miss. Sadhana Mishra (Teaching) Mr. Gaurav Singh (Teaching) Miss. Shweta More (Teaching)	Assistant Professor Assistant Professor Assistant Professor Assistant Professor
3	Management Representative	Shri. R. V. Borhade	Director Pune Vidyarthi Griha
4	Nominees Team Local Society Student and Alumni	Mr. Amit Shinde	Member
5	Nominees team employers / Industrialist / Stakeholders	Shri. Anand Vaidya	Member
6	Invitee (Education Background)	Shri. Satish Chavan	Special Invitee
7	Co- Ordinator IQAC	Mrs. Seema Gargote	Assistant Professor

Principal
I/C Principal
Pune Vidyarthi Griha's
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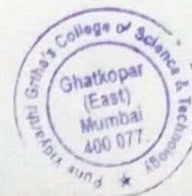


Minutes of the meeting which was held on 19th July, 2019

IQAC Meeting was held on 19th July, 2019 in the trustee office. Following members were present:

Sr. No	Category	Name of Member	Designation
1	Chairperson	Dr. Ajay Kumar Pathak	I/C Principal
2	Senior Administrative Officers	Mrs. Meena Patel (Teaching) Miss. Sadhana Mishra (Teaching) Mr. Gaurav Singh (Teaching) Miss. Shweta More (Teaching)	Assistant Professor Assistant Professor Assistant Professor Assistant Professor
3	Management Representative	Shri. R. V. Borhade	Director Pune Vidyarthi Griha
4	Nominees Team Local Society Student and Alumni	Mr. Amit Shinde	Member
5	Nominees team employers / Industrialist / Stakeholders	Shri. Anand Vaidya	Member
6	Invitee (Education Background)	Shri. Satish Chavan	Special Invitee
7	Co- Ordinator IQAC	Mrs. Seema Gargote	Assistant Professor

Atkhar
I/C Principal
Pune Vidyarthi Griha's
College of Science & Technology



Agenda for the meeting:

1. Welcome and introduction of committee members
2. Appointment of NSS PO
3. Discussion for Department of lifelong learning and extension (DLLE)
4. Academic calendar
5. Discussion on NAAC certification
6. Certification of Green Audit and Environment Audit
7. Any other matter with the permission of the chair

Minutes for the meeting:

Point 1:

Dr. Ajay Kumar Pathak welcomed and introduced all committee members.

Point 2:

After the resignation of NSS Programme Officer Poonam Kesharwani the seat was vacant so with the consent of all committee members Prof. Gaurav Singh was appointed as new Programme Officer for the academic year 2019-20.

Point 3:

Prof. Seema Gargote informed to committee we have limited seats of NSS we can take enrollment of 50 volunteers only that's why if we will start DLLE in our college than it will be beneficial for our students. All committee members agreed for the same and taken decision to start DLLE from academic year 2019-20. The committee discussed on other committees also and appointed faculty incharge for all committees.

Point 4:

Prof. Meena Patel presented the academic calendar for academic year 2019-20. The calendar presented by Prof. Meena Patel approved by all committee members.

A. K. Pathak
I/C Principal:
Pune Vidyarthi Griha's
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Point 5:

IQAC coordinator Seema Gargote informed to committee the college renewed the CERTIFICATE OF ENVIRONMENT AUDIT and CERTIFICATE OF GREEN AUDIT, both certificates will valid till 31st May, 2021.

The meeting concluded with a vote of thanks to the Chair by Prof. Sadhana Mishra.

Heena
I/C Principal
Pune Vidyarthi Griha's
College of Science & Technology